Regulations for using lockers in the University Library at Eberswalde University for Sustainable Development

Dated 1 May 2018

1. When using the library, outdoor garments, bags, luggage, umbrellas and similar items should be kept in lockers in the entrance area of the University Library at Eberswalde University for Sustainable Development (HNEE), Schicklerstr. 5, 16225 Eberswalde (Building 7). It is strictly prohibited to store hazardous or harmful substances and items in the University Library lockers.

2. The University Library is not liable for valuables, money, documents, clothing, luggage or any other items.

3. Users must empty their lockers daily.

4. HNEE students can rent specially marked lockers for a period of 5 days free of charge. The locker key will be booked to the student's user account for this purpose. It is not possible to extend this time. Students must pay a surcharge if they return the key too late. The surcharge amounts to €0.50 for the first day following the time limit, €1.50 for the second day and €3.00 for the third day. The maximum surcharge is €5.00.

5. Users should note that if the permitted period of use is exceeded (see Item 3), the university administration is entitled to force open and empty lockers without explicitly requesting their clearance or providing prior notification.

6. Any items removed during the forced emptying of lockers will be treated as lost property and handed over to the Property and Environmental Management Department. Food will be disposed of immediately with no right to a refund.

7. Should a lock mechanism malfunction, the University Library staff should be informed at the lending desk. Unauthorized tampering is prohibited. To avoid malfunctions, "1 EURO" coins or the chips provided should be used.

8. The costs for repairing or replacing locks following the loss of a key or improper use of the lockers must be reimbursed in accordance with Section 2 (4) of the University Library's Schedule of Fees and Charges.

9. These regulations come into force with their publication.